



Schlitz Audubon
Nature Center

ENVIRONMENTAL EDUCATOR

PURPOSE OF THE POSITION

The Environmental Educator will share the Schlitz Audubon Nature Center's mission *to conserve our land's diverse habitats on Lake Michigan and provide meaningful experiences and environmental education for all*, by providing environmental education to K4-12th grade students, at the Center and offsite locations. Additionally, this position is responsible for assisting and/or leading effective adult and family education programs. The Environmental Educator reports to the Assistant Director of Education.

ESSENTIAL FUNCTIONS

- Teach on-site environmental education programs both indoor and outdoor, including weekends and evenings throughout the calendar year as assigned
- Teach outreach education programs to schools, libraries, and community events throughout the Greater Milwaukee area
- Teach six or more summer camps per year
- Assist with secondary-level programs as assigned
- Responsible for the health, safety, and welfare of all participants in the group. This includes understanding and following safety rules and guidelines, carrying and using first aid kits and two-way radios, and administering First Aid and CPR as needed
- Handle and teach with live reptiles, amphibians, and arthropods; assisting with their care as needed
- Encourage students to be responsible environmental stewards, generate enthusiasm, and learn the value of the natural world

SECONDARY FUNCTIONS

- Assist and be willing to lead Family and Adult education programs, including Center-wide events such as *Species Spooktacular* and *Xtreme Raptor Day*
- Lead birthday and scout programs, as assigned
- Teach with the Raptor program and Nature Preschool as assigned
- Serve as a staff resource on various natural subjects and serve as an interdepartmental collaborative partner
- Participate actively in required educator and general staff meetings
- Maintain building areas including equipment used for education programs
- Other duties as assigned

QUALIFICATIONS AND EXPERIENCE

- Bachelor's degree from an accredited college or university in environmental studies, education, natural science, outdoor recreation, or related field.
- Knowledge and understanding of environmental education and the ability to implement and effectively share that knowledge with children at age-appropriate level
- Excellent written and oral communication skills including the ability to communicate and respond to both internal and external customers professionally and promptly
- Strong organizational skills and the ability to multi-task, prioritize, and work with frequent interruptions. Must have the ability to professionally respond to variations in schedules and plans
- Must have the creativity, flexibility, and understanding necessary for working with children, parents, and staff members
- Ability to quickly respond to unsafe conditions which may put students at risk
- Requires a valid driver's license with a driving record that meets the qualifications of the organization
- Proficient with MS Office software (Word, Excel, PowerPoint, and Outlook) and the willingness and ability to learn other software packages as needed
- Ability to perform tasks requiring physical exertion, outdoors, in all weather conditions and on difficult terrain
- Ability to travel and work at more than one site
- Must be able to work flexible work schedules including weekends and evenings throughout the calendar year

COMPENSATION & BENEFITS

- Pay will be commensurate with experience
- Health, Vision, and Dental Insurance
- Life and Accidental Death Insurance
- Disability Income Insurance (Long-Term and Short-Term)
- Employee Assistance Program (EAP)
- Generous PTO
- 401(k) Retirement Plan

HOURS Non-exempt/hourly, full-time 40 hours/week including some evenings and weekends.

TO APPLY Send cover letter and resume to Tom Finley at tfinley@schlitzaudubon.org with *Environmental Educator* in the email subject line.

START DATE: TBD