

Visitor Services Assistant (seasonal)

Are you friendly, love nature, and have outstanding customer service skills? This could be the perfect summer job for you!

Schlitz Audubon Nature Center conserves our land's diverse habitats on Lake Michigan and provides meaningful experiences and environmental education for all. Annually, Schlitz Audubon serves over 145,000 visitors and nearly 27,000 children who participate in our nature science programs. The Center building received the first Gold LEED certification award in the State of Wisconsin.

Our Visitor Services Assistant welcomes and admits all visitors by checking membership cards and collecting daily fees. Provides high-quality customer service by providing information regarding the Center's land, educational programs, memberships, and any other information that will enhance the visitor's experience.

Position starts June 1, 2021. We offer a flexible schedule, working 18-24 hours/week (3-6 hours/shift). This position is responsible for working when the Center is open, including evenings, weekends, and rotating holidays. The majority of work is performed in the Center's stand-alone Welcome Booth located at the Center's entrance and will spend periods of time outdoors in all weather conditions.

TO APPLY

Send your cover letter and resume to Sandy Manning at smanning@schlitzaudubon.org with Visitor Services Assistant in the subject line.